

REQUEST FOR PROPOSALS

DUBE TRADEPORT CORPORATION

APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FACILITIES MAINTENANCE FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/22/PRO/07/2019

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

Dube TradePort invites proposals for the service provider to provide facilities maintenance for Dube TradePort Corporation for a period of three (3) years.

These services will include but not limited to:

- Continuous inspection of all DTPC building facilities to determine the state of the facilities and assess maintenance requirements comprehensively.
- Any defects noted above will be discussed with DTPC for remedial actions;
- To propose to DTPC a preventative maintenance plan, schedule and to review these on an annual basis or as required by DTPC Property Operations. Further highlighting the types of maintenance below:
 - Scheduled Condition Based Maintenance of equipment;
 - Scheduled Maintenance;
 - Corrective Maintenance; and
 - Statutory Maintenance.

In line with the PPPFA regulations, 2017 sub regulation 4 the prequalification for this bid, is that only companies with B-BBEE Level 1 who are sub-contracting 40% of the contract to black EME/QSE are eligible to tender.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from, **17th February 2020 up to 24th February 2020** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of R250.00 (Two hundred and fifty Rands) must be paid via EFT and must be emailed in order for the Bid Documents be sent to via email. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, “**DTP/RFP/22/PRO/07/2019**” and must clearly identify the Bidder, e.g. “ABC Consortium”. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

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DUBE TRADEPORT CORPORATION BANKING DETAILS:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation;
Account type: Current

BRIEFING SESSION

A **COMPULSORY** briefing session meeting for service providers, who have paid for and collected the Bid Documents during the collection period as specified above, will be held at DTPC, 7 Umsinsi Junction, 4th Floor, 29° South, La Mercy KwaZulu Natal on, **25th February 2020 at 11:00.**

Enquiries should be directed via email: tenders@dubetradeport.co.za.

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **13th March 2020**. Documents should be clearly marked "**PROVISION FOR FACILITIES MAINTENANCE FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF 3 YEARS.**"